



Preston Hollow Presbyterian School Changes in Procedures Fall 2020

Preston Hollow Presbyterian School strongly desires to provide in-school instruction for the upcoming 2020-21 school year. No age group is immune to the virus that causes COVID-19 and having students back in school does involve some risk. We need your partnership to ensure that PHPS can open safely so we are asking all parents to read the following changes in procedures for the 2020-2021 fall semester and sign the acknowledgement form and attached waiver.

Screening:

PHPS will screen all students daily for COVID-19 symptoms (see below), including a temperature check prior to entering the building, and to determine whether he/she has had close contact with a person who has received a positive COVID-19 test. Students will be screened while remaining in the car during morning drop off. **If a student is showing any signs of COVID-19, he/she will not be permitted to enter the building.**

Symptoms of COVID-19 include:

- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea

Notification of PHPS of COVID-19 Symptoms and Positive Test Results:

All parents must report to the appropriate school contact (see below) if their child has any of the COVID-19 symptoms, has received a positive test result for COVID-19, or has been in close contact with another person who has received a positive test result.

Parents are expected to keep children at home if their child is displaying any symptoms of COVID-19, has received a positive test result or has been in close contact with any receiving a positive test result for COVID-19.

All notifications described above to PHPS should be made to Robyn Poole at 214-368-3886.

Symptoms Identified on PHPS Campus:

Any child who displays any symptoms of COVID-19 at school will need to be picked up as soon as possible. Until such time as the student's parents arrive at the school to pick up the student, the student will be isolated from other children in a room designated for such use.

Return to PHPS Campus:

Any student who is lab-confirmed to have COVID-19 may not return to the PHPS campus until all three of the following criteria are met:

- 1.) At least 48 hours have passed since the individual has been fever-free without medication;
- 2.) Symptoms are improved; and
- 3.) At least 10 days have passed since the symptoms first appeared.

Any person who is experiencing any of the COVID-19 symptoms described above but has not been evaluated by a medical professional or received a COVID-19 test will be assumed positive and must meet the 3 criteria above for returning to campus.

Facial Coverings/Gaiters:

Per Dallas County ordinance all students will be required to come to school with a facial covering. PHPS is providing gaiters to all students at no cost. We have set up our classrooms and instructional spaces so that 6 feet of distance can be maintained; however, there will still be some instances when students/teachers are in close contact, and in these situations, students and teachers will put on the mask.

Arrival/Dismissal Procedures:

4th-6th grade will arrive at 7:50am, while K-3rd grade will arrive at 8:05am. Following the in-car screening, students will enter the building and go straight to their classrooms.

4th – 6th graders will be dismissed at 3:15pm and K-3rd graders will be dismissed at 2:45pm. Wednesday dismissal time will remain 2:00pm for all students. Carpool will proceed as usual; however, all students will be dismissed from their classrooms.

Lunch:

As children will not be permitted to congregate in larger groups, lunch will be eaten in the classrooms, and lunch *must be brought from home*. If your child forgets his/her lunch, we will provide one. Forgotten lunches or special lunches may not be brought to school.

Chapel:

We will not be able to gather as a large group in chapel; however, the chapel team hopes to provide chapel videos that can be viewed during our regular chapel time.

After School Activities:

We will only be able to provide limited after school activities that do not mix groups of students. More information will be sent home regarding which activities will be offered.

Visitors:

We must restrict parent visits to campus for now. If your child leaves something at home, please do not bring the forgotten item to school. We can generally provide your child with anything he or she may need. We will call you if there is any reason you need to bring something up to school. If you must come to school for any reason, please call the front office prior to your arrival.

We will continue to allow therapists in the building. Therapists will be screened daily and will be asked to stay in one room in the building as much as possible. The therapist is expected to follow all school safety protocols while in the building. However, parents are advised to contact your therapist and discuss the therapist's safety plan for working with individual students.

Procedures for Early Pick-up or Late Arrival:

If your child needs to be picked up early from school, please notify the office and the teacher in the morning. When you arrive at school to pick up your child, please ring the doorbell and your child will be brought to you. If dropping off your child to school late, please call the office ahead of time, ring the doorbell when you arrive, and someone in the office will meet you at the door.